



# FORM 4330C ANNUAL COMMERCIAL FERTILIZER TONNAGE REPORT

(Please see instruction sheet for completing form)

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Pesticide Management Division  
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This form must be completed if you listed any tonnage on line 3 of form 4330

<b>A</b>	REPORTING PERIOD: July 1 - June 30, 200____ (→ Enter year)
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<b>B</b> Enter the company name and company number listed on form 4330, box B:	COMPANY NAME	COMPANY #
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<b>C</b> List the facility/location name, address and number of tons for each company you distributed to for which you are paying inspection fees. The information you provide on this form will be verified against the inspection reports from the companies you have listed.				For Dept. Use Only Co. #
Company Name:	Address:	Fertilizer Tons	Lime Tons	
Company Name:	Address:			
Company Name:	Address:			
Company Name:	Address:			
Company Name:	Address:			
Company Name:	Address:			
Company Name:	Address:			
Company Name:	Address:			
Company Name:	Address:			
Company Name:	Address:			
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Company Name:	Address:			
Company Name:	Address:			
Company Name:	Address:			
<b>D</b> GRAND TOTAL: (These amounts must equal the amounts listed on form 4330, line 3)				



## **ANNUAL COMMERCIAL FERTILIZER TONNAGE REPORT** **INSTRUCTION SHEET**

(Forms 4330, 4330A, 4330B, 4330C, 4330D)

**All forms must be filled out completely, including signature and date. Each facility/location must submit an individual form for their location. Incomplete reports will be returned.**

Each person made responsible by chapter RCW 15.54.362 for the payment of inspection fees for commercial fertilizer and commercial lime distributed in this state shall file a report with the Washington State Department of Agriculture (WSDA) showing the number of tons of such commercial fertilizer and commercial lime distributed during the six calendar months immediately preceding the date the report is due.

The tonnage report must be **on forms provided by the department** setting forth the number of net tons of each commercial fertilizer and commercial lime so distributed in this state. The reports will cover the period July 1 through June 30 of each year. An annual statement under oath may be filed by any person distributing within the state less than one hundred tons for each six-month period during any year, and upon filing such statement each person shall pay the inspection fee at the rate provided for in RCW 15.54.350. The minimum inspection fee shall be twenty-five dollars for the reporting period.

**\*Definition of Commercial Fertilizer:** "Commercial fertilizer" means a substance containing one or more recognized plant nutrients and that is used for its plant nutrient content or that is designated for use or claimed to have value in promoting plant growth, and shall include limes, gypsum, and manipulated animal and vegetable manures, organic waste-derived material, and other products exempted by the department by rule. RCW 15.54.270(4)

To request copies of the feed rules and laws, view website [www.access.wa.gov](http://www.access.wa.gov) or contact the address or telephone number listed above.

### **Form 4330**

#### **Box A - REPORTING PERIOD:**

- Check the appropriate box for the reporting period you are submitting and enter the year corresponding to the tonnage report submitted. (Example: Reports due July 31 are for the period of July 1 of the previous year through June 30 of the current year.) (RCW 15.54.362(1))

#### **Box B - LOCATION / COMPANY NUMBER**

- The four position number at the top of the label is the WSDA company number assigned by WSDA to the location listed on the address label. This is the company number referred to on forms 4330 A, B and C. Please include this number when submitting correspondence to the department.
- If the facility name is different from the company name, or there is more than one location/facility for your company, a location/facility name will appear directly below the company name.
- If any of the information printed on the mailing label is incorrect, please line out and enter the corrected information above the line.

#### **Box C – CHECK HERE IF THIS IS THE FIRST TIME REPORTING**

- If you have never submitted a tonnage report to the WSDA for this location, please check this box.

#### **Box D – REPORTED BY**

- Enter the name and title of the person filling out the tonnage report.

#### **Box E – TELEPHONE NUMBER**

- Enter the telephone number (including area code) for the person entered in box D.

#### **Box F – SIGNATURE REQUIRED**

- A *signature* is **required** on all reports being filed.

## BOX G - DESIGNATION OF TONS DISTRIBUTED IN WASHINGTON STATE

**Line 1 =** Total Tons of Commercial Fertilizer and Commercial Lime You Distributed In Washington State.

- Enter the total tons of commercial fertilizer (definition listed on page 1) and commercial lime your company distributed in Washington State for this reporting period. (RCW 15.54.350)

**Line 1a =** Tons of Commercial Fertilizer and Commercial Lime in which someone else has paid the inspection fees.

- Enter the total tons you distributed in Washington state but inspection fees have been paid by a prior distributor of the fertilizer. (RCW15.54.350(3))
- If you enter tonnage on line 1a, you must complete form 4330A. See instructions for form 4330A on page 2.

**Line 1b =** Total Tons of Commercial Fertilizer and Commercial Lime in which someone else is responsible to pay the inspection fee.

- Enter the total tons you distributed in Washington state in which someone else is responsible to pay the inspection fee. (RCW15.54.350(3))
- If you enter tonnage on line 1b, you must complete form 4330B. See instructions for form 4330B on page 2.

**Line 2 =** Add lines 1a and 1b and enter on line 2.

**Line 3 =** Total Tons You Are Paying For.

- Subtract line 2 from line 1 and enter on line 3.
- The tons listed on line 3 are the tons for which you must pay the inspection fee.
- If you enter tonnage on line 3, you must complete form 4330C and 4330D. See instructions for form 4330C and 4330D on page 3 and 4.

**Line 4 =** Inspection Fee.

- Multiply the tonnage entered on line 3 by \$0.30 for commercial fertilizer and \$0.15 for commercial lime and enter on line 4. (RCW 15.54.350(1))

**Line 5 =** Inspection Fee Owed.

- Enter the amount from line 4 or \$12.50, whichever is greater. If you qualify for the minimum inspection fee, enter \$12.50. If line 4 is zero, enter zero on line 5.
- If in one year a registrant or licensee distributes less than eighty-three tons of commercial fertilizer or less than one hundred sixty-seven tons of commercial lime or equivalent combination of the two, the registrant or licensee shall pay the minimum inspection fee. The minimum inspection fee shall be twenty-five dollars per year. (RCW 15.54.362(2))

**Line 6 =** Late Filing Fee.

- Enter \$25.00 if you owe the late filing fee.
- Semi-annual or annual reports filed after the close of the corresponding reporting period shall pay a late filing fee of twenty-five dollars. (RCW 15.54.362(4))

**Line 7 =** Late Collection Fee.

- Enter 10% of line 5 or \$25.00, whichever is greater, if you owe a late collection fee.
- Inspection fees which are due and have not been remitted to the department by the due date shall have a late-collection fee of ten percent, but not less than twenty-five dollars, added to the amount due when payment is finally made. (RCW 15.54.362(4))

**Line 8 =** Total Inspection Fees Due.

- Add lines 5, 6 and 7 and enter on line 8. **This is the amount you must pay.**

## **Form 4330A**

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The total tons listed on line 1a of form 4330, **must equal** the total tons listed on form 4330A.

Box A = Reporting Period

- Check the appropriate box for your reporting period and enter the corresponding year.

Box B = Company Name, Company #

- Enter the company name and company number listed on form 4330, box B.

Box C = Company Name/Address/Number of Tons

- Enter the facility/location name, address, and number of tons for each company represented on line 1a of form 4330.

- When more than one distributor is involved in the distribution of a commercial fertilizer, the last registrant or licensee who distributes to a non-registrant or non-licensee is responsible for paying the inspection fee, unless the payment of fees has been made by a prior distributor of the fertilizer.  
(RCW15.54.350(3))

Box D = GRAND TOTAL

- Total the number of tons for fertilizer and lime in box C and enter in box D.
- This total must equal the total entered on line 1a of form 4330.
- Reports that have an amount entered on line 1a of form 4330 without completing form 4330A **will be returned for incomplete reporting.**

## Form 4330B

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The total tons listed on line 1b of form 4330, **must equal** the total tons listed on form 4330B.

Box A = Reporting Period

- Check the appropriate box for your reporting period and enter the corresponding year.

Box B = Company Name, Company #

- Enter the company name and company number listed on form 4330, box B.

Box C = Company Name/Address/Number of Tons

- Enter the facility/location name, address, and number of tons for each company represented on line 1b of form 4330.
- When more than one distributor is involved in the distribution of a commercial fertilizer, the last registrant or licensee who distributes to a non-registrant or non-licensee is responsible for paying the inspection fee, unless the payment of fees has been made by a prior distributor of the fertilizer.  
(RCW15.54.350(3))

Box D = GRAND TOTAL

- Total the number of tons for fertilizer and lime in box C and enter in box D.
- This total must equal the total entered on line 1b of form 4330.
- Reports that have an amount entered on line 1b of form 4330 without completing form 4330B **will be returned for incomplete reporting.**

## Form 4330C

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The total tons listed on line 3 of the annual commercial fertilizer tonnage report form 4330, **must equal** the total tons listed on form 4330C.

Box A = Reporting Period

- Check the appropriate box for your reporting period and enter the corresponding year.

Box B = Company Name, Company #

- Enter the company name and company number listed on form 4330, box B.

Box C = Company Name/Address/Number of Tons

- Enter the facility/location name, address, and number of tons for each company represented on line 3 of form 4330.
- When more than one distributor is involved in the distribution of a commercial fertilizer, the last registrant or licensee who distributes to a non-registrant or non-licensee is responsible for paying the inspection fee, unless the payment of fees has been made by a prior distributor of the fertilizer.  
(RCW15.54.350(3))

Box D = GRAND TOTAL

- Total the number of tons for fertilizer and lime in box C and enter in box D.
- This total must equal the total entered on line 3 of form 4330.
- Reports that have an amount entered on line 3 of form 4330 without completing form 4330C **will be returned for incomplete reporting.**

## Form 4330D

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The total tons listed on line 3 of the annual commercial fertilizer tonnage report form 4330, **must equal** the total tons listed on form 4330D. If you are reporting a fertilizer that does not fit into one of the categories, list the product by N-P-K under Mixed Fertilizers.

Box A = Reporting Period

- Check the appropriate box for your reporting period and enter the corresponding year.

Box B = Company Name, Company #

- Enter the company name and company number listed on form 4330, box B.

Box C = Nitrogen Materials

- Enter the total tons for each material which you are paying an inspections fee.

Box D = Total Nitrogen Materials

- Enter the total tons from box C.

Box E = Phosphate Materials

- Enter the total tons for each material which you are paying an inspections fee.

Box F = Total Phosphate Materials

- Enter the total tons from box E.

Box G = Potash Materials

- Enter the total tons for each material which you are paying an inspections fee.

Box H = Total Potash Materials

- Enter the total tons from box G.

Box I = Organic Materials

- Enter the total tons for each material which you are paying an inspections fee.

Box J = Total Organic Materials

- Enter the total tons from box I.

Box K = Secondary Nutrients and Micronutrient Materials

- Enter the total tons for each material which you are paying an inspections fee.

Box L = Total Secondary Nutrients and Micronutrient Materials

- Enter the total tons from box K.

Box M = Liming Materials

- Enter the total tons for each material which you are paying an inspections fee.

Box N = Total Liming Materials

- Enter the total tons from box M.

Box O = Mixed Fertilizers

- Enter the total tons for each material which you are paying an inspections fee.

Box P = Total Mixed Fertilizers

- Enter the total tons from box O.

Box Q = Grand Total

- Enter the total tons from box D, F, H, J, L, N, and P.

If you have any questions please call or write to the number or address listed above.